



**Project title:** An Ordinance creating a special construction fund entitled "Everett Municipal Building – Elevator Modernization Project" Fund 342, Program 030, to accumulate design and construction costs in the amount of \$30,000.

## City Council Agenda Item Cover Sheet

**Council Bill #** *interoffice use*

*CB 2006-32*

**Agenda dates requested:**

May 13, 2020

May 20, 2020

May 27, 2020

Briefing

Proposed action

Consent

Action

Ordinance **X**

Public hearing

Yes

No **X**

**Budget amendment:**

Yes

No **X**

**PowerPoint presentation:**

Yes

No **X**

**Attachments:**

Funding Ordinance

**Department(s) involved:**

Facilities

**Contact person:**

Chris Lark

**Phone number:**

425-257-6294

**Email:**

[clark@everettwa.gov](mailto:clark@everettwa.gov)

**Initialed by:**

Department head

Administration

Council President

**Consideration:** Funding Ordinance

**Project:** Everett Municipal Building – Elevator Modernization Project

**Partner/Supplier :** Department of Enterprise Services / McKinstry

**Location:** 2930 Wetmore Avenue

**Preceding action:** None

**Fund:** Fund 342, Program 030 (CIP-1)

### Fiscal summary statement:

The proposed funding Ordinance will fund the elevator modernization for the Everett Municipal Building's three elevators.

- The source of funds is CIP-1
- The estimated cost for the engineering design work is \$30,000
- The cost for construction will be determined at the completion of the design.
- The funding Ordinance would be amended to add funds for the construction.

### Project summary statement:

The Everett Municipal Building – Elevator Modernization Project is included in the 2020 - Facilities Budget and the CIP-1 finance model. The Everett Municipal Building elevators were also identified as an observed deficiency in the Facilities Condition Assessment. The 2020 project budget estimate is \$1,200,000, compared to the Facilities Condition Assessment cost estimate of \$1,779,206.

On March 4, 2020 Council authorized an Interagency Agreement with the Washington State Department of Enterprise Services (DES) for an Energy Savings Performance Contracting Program (ESPC). The ESPC will provide an efficient and effective delivery of energy related projects with DES providing project management services. The cost of these services is calculated based on the total project value. A preliminary energy savings audit for the Everett Municipal Building – Elevator Modernization Project was submitted to the Department of Enterprise Services and the City (Facilities) by McKinstry, a DES approved Energy Services Company. After reviewing the McKinstry proposal DES and Facilities recommend proceeding with the engineering design phase of the project.

The funding Ordinance will fund the engineering design (Investment Grade Audit) for the project. The Investment Grade Audit will deliver a maximum allowable project cost, description of how the energy savings will be guaranteed, and a schedule for project completion. The Investment Grade Audit's target completion is 100 calendar days from the notice to proceed. The authorization for the Mayor to sign the Energy Services Agreement will be at the third reading of the funding Ordinance. At the completion of the Investment Grade Audit it will be the City's option to proceed with construction.

### Recommendation (exact action requested of Council)

Adopt an Ordinance creating a special construction fund entitled "Everett Municipal Building – Elevator Modernization Project" Fund 342, Program 030, to accumulate design and construction costs in the amount of \$30,000.



**ORDINANCE NO. \_\_\_\_\_**

An ORDINANCE creating the special construction fund entitled "Everett Municipal Building – Elevator Modernizations", Fund 342, Program 030, to accumulate the design and construction costs for the project in the amount of \$30,000.

**WHEREAS,**

- A. The City Council has recognized the need to modernize the Everett Municipal Building elevators.

**NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:**

**Section 1.** A special construction fund is hereby entitled "Everett Municipal Building – Elevator Modernizations", Fund 342, Program 030.

**Section 2.** Authorization is hereby granted to the Parks and Facilities Director under the administration of the Mayor, to assume full responsibility for conducting all tasks and performing all necessary steps to accomplish the actions authorized by this Ordinance.

**Section 3.** The estimated cost of the design is \$30,000.

**Section 4:** The sum of \$30,000 is hereby appropriated to Fund 342, Program 030, "Everett Municipal Building – Elevator Modernizations".

A.	Use of Funds	
	Construction	<u>\$30,000</u>
	Total	\$30,000

B.	Source of Funds	
	CIP 1	<u>\$30,000</u>
	Total	\$30,000

- C. The appropriation shall not lapse, but shall be carried forward from year to year until fully expended or the purpose has been accomplished or abandoned without the necessity of re-appropriation.

**Section 5.** The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

**Section 6.** The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

**Section 7.** The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

\_\_\_\_\_  
Cassie Franklin, Mayor

ATTEST:

\_\_\_\_\_  
Sharon Fuller, City Clerk

PASSED: \_\_\_\_\_

VALID: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_

